A Peer Review Guide for Remote and Online Teaching – Instructor Input Form

> **Course Instructor:**
>
> * Complete this *Instructor Input Form* and share it with your class observer.
>
> * Grant your peer reviewer permission to access online courseware (such as your class Canvas site)

Instructor and Peer Reviewer

1. Instructor's name: _____

2. Observer's name: _____

3. Date of review (month/year) _____

Online Course

4. Course name and number (e.g., EARS 6): _____

5. Course title (e.g., Environmental Change): _____

6. Term and year during which course was most recently offered (e.g., Spring 2009): _____

7. Relationship of course to certificate or degree programs (i.e., required or elective):
    _____

Online course technologies

8. What is the URL for the **course home page**?_____

9. What is the URL for the **course syllabus**?_____

10. What is the URL for the **calendar of assignment due dates**?_____

11. What is the URL for the course **lessons and assignments**?_____

12. What is the URL for the **quizzes and examinations**?_____

13. What is the URL for the **discussions among students and instructors**?_____

14. Please describe the nature and purpose of the **communications between students and instructors** in this course.

15. Please identify **other communications among students and instructors** about which the Reviewer should be aware but which are not available for review at the sites listed above.

16. Does the course require any **supplementary materials** beyond what is provided at the sites listed above (e.g., textbook or software)?

    O Yes   O No

Adapted from June 13, 2017 - Ann H. Taylor, Dutton e-Education Institute, College of Earth and Mineral Sciences, The Pennsylvania State University

If yes, please describe: _____

17. Does the course require any **synchronous activities** (same time, same place)?

     O Yes   O No

     If yes, please describe: _____

18. Does the course require any **face-to-face activities**?

     O Yes   O No

     If yes, please describe: _____

19. Other information that Instructor wishes to have the Reviewer consider: