A Peer Review Guide for Remote and Online Teaching – Instructor Input Form

Course Instructor:
* Complete this Instructor Input Form and share it with your class observer.
* Grant your peer reviewer permission to access online courseware (such as your class Canvas site)

Instructor and Peer Reviewer
1. Instructor’s name: ____________________________
2. Observer’s name: ____________________________
3. Date of review (month/year) ____________________

Online Course
4. Course name and number (e.g., EAR 6): ____________________________
5. Course title (e.g., Environmental Change): ____________________________
6. Term and year during which course was most recently offered (e.g., Spring 2009): ____________________
7. Relationship of course to certificate or degree programs (i.e., required or elective): ____________________________

Online course technologies
8. What is the URL for the course home page? ____________________________
9. What is the URL for the course syllabus? ____________________________
10. What is the URL for the calendar of assignment due dates? ____________________________
11. What is the URL for the course lessons and assignments? ____________________________
12. What is the URL for the quizzes and examinations? ____________________________
13. What is the URL for the discussions among students and instructors? ____________________________
14. Please describe the nature and purpose of the communications between students and instructors in this course.

15. Please identify other communications among students and instructors about which the Reviewer should be aware but which are not available for review at the sites listed above.

16. Does the course require any supplementary materials beyond what is provided at the sites listed above (e.g., textbook or software)?
   O Yes   O No
17. Does the course require any **synchronous activities** (same time, same place)?
   - [ ] Yes
   - [x] No
   
   If yes, please describe: ____________________________________________________________

18. Does the course require any **face-to-face activities**?
   - [ ] Yes
   - [x] No
   
   If yes, please describe: ____________________________________________________________

19. Other information that Instructor wishes to have the Reviewer consider: